



Shipping and Receiving Information

Ship to:

Radisson Blu
2100 Killebrew Drive
Bloomington, MN
55425

Cobblestone Hotels 2018 Conference – Trade Show 03/12/2018

Attn: Josie Kilgore

Item 1 of ____

The Lakes Ballroom

***Please note:**

- Do not place the name of any hotel employee on the delivery
- The hotel will accept delivery **(3) business days** prior to the event and clients return shipment within (2) business days after the event
- Box storage and delivery is \$5.00 per box and will be billed **after** the Conference by Cobblestone Hotels
- Pallet storage and delivery is \$150.00 per pallet and will be billed **after** the Conference by Cobblestone Hotels

All shipping charges will be billed by Cobblestone Hotels.

Return Shipment:

Group Name

Address

Number of items

Billing Information and Account number must be listed

*** Please note:**

- Contact to coordinate any outgoing shipments with the Banquet Department. Cobblestone Hotels is not responsible for any shipments or for lost/stolen items. Any items not picked up or coordinated with banquet department by 2PM on the trade show breakdown (3/12/18) will be discarded by the banquet staff.